

10/21/25 - BPA FLC Region 7 Meeting Minutes

INTRODUCTIONS AND ADVISOR UPDATE – Everyone went around the room and introduced themselves. Tina shared that Mike & Justin have left Bay-Arenac Career Center to take jobs in the IT field. Justin will still help with the scheduling. She also stated that Josh Fabera has taken on our Cyber Security Instructor roll with Bay-Arenac. With all the changes we've had Tina asked advisors to be patient this year. Dawn Perez has made the move to Midland Public Schools.

WORKPLACE SKILLS ASSESSMENT PROGRAM EVENTS UPDATE – Tina mentioned that the Parliamentary Procedure Team objective test will be taken at the home schools on December 10th. Advisors must make sure that all students at their specific school should be taking the test *all at the same time*. Students in programming events will still need to bring their own laptop for competition. SVSU is still using Office 365 on their computers.

REGIONAL LEADERSHIP CONFERENCE - Pre-submit Deadline is Monday, December 1st @ **5:00pm**. No room changes. Presubmits need to be submitted in one pdf and make sure that your competition labeling is correct. Check the BPA BINDER if you have questions. We will be using computer labs in the Science Bldg. (same as last year) We are using JudgePro and Answerwrite again this year. December 1st deadline for substitutions. Kristin asked if they could get a sheet with all the student login if administering student tests. Digital Media Productions will be a presubmit this year. Please do not print out student schedules until Friday, December 12th. Registration for students will be \$25 again this year with a deadline for BPA registration is November 7th and there will be a \$100 late fee. (Tina sent out email correcting date of Regional Registration deadline, it is actually November 14) Tina asked all advisors to look at the Deadline sheet and focus on the red areas for reference. Tina passed around an event list from last year and asked advisors to sign up for and initial beside the competition they are willing to be an administrator/proctor for. Two volunteers per school are needed (must be 2 years out, if past student) Please send names to Tina for correspondence. Headquarters is in the same spot as last year. Advisors please make sure to reinforce the Dress Code with your students and hold them accountable. Door Prizes are same as last year. \$20 per chapter. Registration in main lobby. Please stay at the assigned tables given to your school. SVSU will be putting together another scavenger hunt (different than last year) for students to participate in. Josh Fabera will be taking over for keeping the BPA region 7 website up-to-date. First 100 parents to register will be able to attend Awards ceremony. \$185 made off selling tickets last year. Tina reviewed the region 7 budget and reported that meals is where we paid more. A suggestion was made to see if SVSU could maybe cut down on not having so many stations open to cut down on cost.

CANCELLATION PROCEDURES – Tina referenced the call list and reminded everyone to call the next person on this list if there is a cancellation. She circulated the list around the room and asked advisors to initial beside their name if their contact information was correct and make changes if needed. Tina also mentioned making sure that you are signed up for the REMIND notification because we communicate this way as well.

OTHER– Tina asked how many advisors use the student information form...some raised their hands. She will still provide it. An advisor shared that some of the competition times differ from RLC to SLC to NLC. It was mentioned that all advisors should check the BPA Binder (pages 88-89) for clarification. Tina will make sure that judges for RLC have the correct updated timelines for RLC. Tina also asked advisors their opinion on the student medals for the awards ceremony. With the recent tariffs, prices have gone up \$1

per medal. The ones that Maurice is suggesting are lighter in weight than previous years. A consensus was taken that we trust Tina to make the best decision. Advisors are fine with the lighter weight medals. Kristen mentioned the lockout issues that students were experiencing last year while taking objective tests. She asked if the lockout feature will be turned off this year. It was suggested that the proctor/administrator mention **before** students start taking the test the importance of speaking up if a student gets locked out. This can be fixed and reset so students can finish. Amy S. asked if ALL computers in the lab were turned on and logged in and tested before she administers her test as she had many login issues last year.